

SHITALNATH PATIL

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Objective To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Experience **Writer Business Services Pvt Ltd, Pune, MH**

03-02-2022 – Till date

Working as off role in Fullerton India Credit Co. Ltd

As an Credit Associate.

- Proficient in handling the activities in co-ordination with internal/external work for smooth business operation.
- Proven abilities in providing comprehensive support for Good Reporting and managing all.
- Enthusiastic, positive attitude towards work, I am a good team member.
- Skills in maintaining MIS Management and handling Finnone Software.
- Daily MIS maintaining for tracking all credit related information.
- KYC check of login files as per the KYC policy.
- Follow up with branches for pending documentation.
- Login to Disbursement Process.
- Conducting timely performance evaluations.
- Complete work within TAT.
- Smoothly coordinate with operation team for disbursement query resolution.
- Disbursement and Dispatch the Files.
- Reporting daily status to CREDIT MANAGER.
- Multitasking Abilities, Problem-Solving, Teamwork and Collaboration & Organization and Time Management.

Education	<p>MBA Finance & Marketing.</p> <p>Jain College of Engineering, Belagavi, Karnataka</p> <p>2017</p> <p>Secured the degree with 57.97 %, Did internship on Derivatives market (futures & options), participated in one activity on the course of degree on marketing subject topic is launching a product with team mates.</p> <ul style="list-style-type: none"> • B.Com Passed on 2014 Secured with 67.66%. • PUC II Passed on 2011 Secured with 53.33% • SSLC Passed on 2009 Secured with 42.24%.
Communication	English, Hindi, Kannada, Marathi
Leadership	Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy.
Hobbies	Movies, Music & Traveling.